

Title I Educational Technician

About the Education Achievement Authority: Under the new leadership of the Chancellor, the EAA is committed to being a system of high-performing schools and not a school system. We believe that ALL of our students can and will achieve. We are always looking at ways to improve while enhancing the great work that our teachers, leaders and support staff do on a daily basis. Join our team!

Currently, the EAA runs fifteen schools of which twelve are direct-run and three are operated by a charter.

JOB TITLE: Title I Educational Technician

REPORTS TO: Principal

Summary of Position:

The Title I Educational Technician supports individual or small groups of students to reinforce learning of materials or skills initially introduced and outlined by certified staff. She/he works with students by tutoring them through software programs in the core areas only.

Minimum Qualifications:

- Bachelor's degree in education or core content
- Exhibit a personality that demonstrates interpersonal skills to relate well with students, staff, administration, parents and community
- Aptitude for the work to be performed
- Interest in children and education
- Desire to assist students in a learning environment

Responsibilities and Essential Functions:

- Answer student questions related to the course content
- Resolve technical or connectivity issues
- Reply to student messages
- Respond to messages from peers and school administrators
- Grade student assignments and tests
- Assess student progress
- Maintain required records
- Exhibit knowledge of standards-based curriculum and instructional programs and practices for high school students
- Demonstrate operational knowledge of Internet and Web-related technologies
- Ability to establish and maintains cooperative working relationships with students, parents, and schools

- Demonstrate effective data-based problem solving skills

Filing Deadline: Posted until filled

Salary: Commensurate with experience

Effective Date: August 25, 2014

Method of Application: All interested candidates should submit a current resume via e-mail to:

eaajobs@eaaofmichigan.org

The Education Achievement Authority does not discriminate against, deny benefits to or exclude participation by any person in its programs, activities or employment on the basis of age, race, sex, color, national origin, creed, religion or handicap.